GISSV German International School of Silicon Valley
MOUNTAIN VIEW • BERKELEY • SAN FRANCISCO

Homework guideline for parents

1. In which way is homework written?	• D=Deutsch - German • M=Mathematik - Mathematics • E=Englisch • Mu=Musik • Ku= Kunst - Art • Spo=Sport - PE • AH= Arbeitsheft - Workbook • AB=Arbeitsblatt - Worksheet • S. =Seite - Page • Nr. =Nummer der Aufgabe - # • * =freiwillige Zusatzaufgabe - voluntary work • abbreviation for different textbooks can be chosen • homework sheets (different for grade 1/2 and 3/4) • (*see attachment 1.1/1.2/1.3) in Homework folder. English will provide weekly Homework sheets for grades 1-3*
2. How the students write down their homework : **How much time do the students have to write down their homework and when do they write it?**	• enough time to write it down clearly and • completely in some classes: if they have missed notat of homework then they can check the homework boa after school to be displayed in classroom window , M
Do you make sure the students write down their homework? In which way do you control it?	• Grade 1/2: teacher or homework police controls it • Grade 3/4: Partner Control and increasing self responsibility
Where do the students write their homework? **Grade 1** **Grade 2, 3, 4**	• class based agreements but symbol based • homework sheet in the orange binder/folder
3. Control of homework: **When is homework controlled in school?**	• Grades 1 / 2: during the next day or as soon as • possible; teacher chose appropriate times to collect homework, for example at end of unit • Grades 3 / 4: as often as possible and prioritized • by the teacher for selected subject areas and completed units
Who controls the homework?	• by the teacher and / or partner control or in a group (especially in Math), self-control • AC teachers will check that the homework is completed but can not check homework for correctness
4. Exceptions for homework: **- Fridays** **- Birthday**	• individual exceptions for example birthday, reward, voucher *(see attachment 2.1)* … • Fridays / holidays : **Mountain View:** no written homework, but reading,

- Special games (reward) **- Holidays** **- Vacation**	mental Math etc.. Homework can be given from for example Thursday to Monday. 3/4 grades should file their finishes worksheets at home into their binders **Berkeley:** written homework in grades 3 and 4 is possible • vacation: Small packets of work can be given but completion should be optional (e.g. English teachers occasionally assign book reports over several weeks, sometimes over a vacation week)
5. Aspects concerning the content of the homework: **Who gives homework?** **In which subject do the students get homework?**	• homework is possible in every subject (considering the number of subjects taught and taking into account the overall quantity of homework • homework can be given in String Class, Guitar… and DaZ but is additional to the time limit per grade
Do students get homework for every English lesson?	• yes, exception 1st grade
Do the students know the timeline for the homework?	• grade 1 and 2 - up to 30 min • grade 3 and 4 – up to 60 min • students should know this
Do all students get the same homework? (Quantity, quality,…)	• no, some students get more or less and the level can be different (in coordination with parents) if student exceeds the maximum time for homework due the next day then it is recommended that student covers at least each subject area partially. • If student still exceeds time or is otherwise not able to complete the homework then the parent can send a note to the teacher.
Is daily reading and mental arithmetic include in the timeline of the homework or should it extra/additional time?	• it is additional • we recommend playful math games or spelling games during driving times • "Antolin" can be reading homework
Which areas are more important in the homework? **1. exercise, practice, repeat, (stabilize)** **2. preparing contents** **3. research, discover**	Referring to the curriculum: • 90 % • occasionally • occasionally
Do the students have to redo the homework that they forgot or did not do?	• 1. Missed homework: Prepared missed homework sheet (*see attachment 3.1)* will be given to the child for the first 2 times of missed work, at the 3rd time the child will need to get the form signed by the parents. Missed homework will need to be made up. • 2. Homeroom teacher talks to parents.

Missed homework in case of sickness?	• 3. If homework will be missed a 4th time then Elementary Principal will be informed by homeroom teacher and will send home an official letter *(see attachment 4.2)* to parents. • 4. After 5th time parents and child will meet with the homeroom teacher. • 5. After 6th time parents will meet the Elementary Principal. • 6. After 7th time parents will meet with the Principal. • In case of illness: homework and material will be collected by the teacher and given to the child at the latest when he/she returns to school. It is the parents responsibility to make sure that the child makes up missed content but not necessarily **all** homework.
6. Support during/with homework: Should the parents check homework?	• Check that it is done, also for AC Children • make sure to check the homework folder daily
Tips for parents on how to help their child with their homework	• Help your child to determine the best time, place and procedure for doing homework. This is especially helpful if your child is resistant. You can increase motivation by setting goals, reward systems and time management. Encourage your child to develop these strategies with you. • If your child makes mistakes: Underline mistakes, especially spelling , lightly in pencil. Ask your child to review the mistakes by using the dictionaries,school books, …If your child makes many mistake please select a **few** for underlining, not all. • If your child can not correct a mistake on his / her own then encourage it to ask the teacher the next day. The teacher will allow time for children to review content question and spelling rules. • Individual solutions can be developed with the teacher • **Remember: Mistakes are a natural part of the learning process!**
Support for non- German speaking (and non -English speaking for English) parents, what can teachers suggest?	• Teacher should be in communication with such parents and could recommend additional support such as tutoring (organized by parents), special explanations, word lists, stories on CDs.